

JANINE CARBONE

MANAGER, ELEARNING PRODUCTION

CONTACT

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📍 Lebanon, NH, USA

PROFILE

Flexible team leader, fostering skill growth, career development, and project accountability. Experienced with customer education business management. Skilled in all aspects of animation, design, eLearning development, adult learning theory, and LMS management. Extensive knowledge of creative and technical storyboarding and layout. Specializes in creative insight with analytical thinking.

EDUCATION

BFA Film/Animation

Rochester Institute of
Technology
2008-2012
GPA 3.962

SKILLS

TECHNICAL

Mac
Windows
Google Suite
Slack
Adobe Creative Suite
Photoshop
Illustrator
Premiere
After Effects
Flash
Audition

WORK EXPERIENCE

MANAGER, ELEARNING PRODUCTION

ACS Technologies, Inc. | 2022-Current

Lead a team of Learning Experience Designers, Media Production Specialists, eLearning Developers, and LMS Administrators to support the end-to-end development of eLearning courses and other resources for our customers in gaining proficiency in ACST solutions and related educational needs.

- Managed the MinistrySmart™ Staff Pass Pro business, \$450k yearly revenue.
- Introduced Project Management Methodology best practices to increase production speed by 9% (6% faster than industry averages), and reduced calendar development time by 65%.
- Revamped the MinistrySmart Academy LMS with custom HTML/CSS/JS to improve customer experience and increase engagement.
- Rolled out in-app Realm Inform onboarding experience that reduced monthly churn by 42%, sped up feature adoption by two weeks, improved user Batch completions from 32% to 100%, and increased Academy engagement by 52%.

GLOBAL CUSTOMER TRAINING TEAM LEADER

Hypertherm, Inc. | 2021-2022

Lead the larger commercial training team as interim leader. Contributed to integration efforts between two teams (company acquisition training team). Managed strategic training programs and global and corporate initiatives.

J A N I N E C A R B O N E

MANAGER, ELEARNING PRODUCTION

SKILLS

Microsoft Office

Outlook

Word

PowerPoint

Excel

Sigma

Articulate

Storyline

Replay

Camtasia

iorad

Final Cut Pro

Soundtrack Pro

HTML

CSS

Basic JavaScript

PROFESSIONAL

Project Management

LMS Management

Instructional Design

Vendor Management

Data Analysis

Talent Development

People Management

WORK EXPERIENCE CONTINUED

TEAM LEADER, ELEARNING

Hypertherm, Inc. | 2018-2022

Lead a team of eLearning developers to manage global training development of digital assets (video, animation, interactive eLearning, job aids, etc...).

- Manage eLearning development, graphics, and animation creation.
- Serve as subject matter expert regarding LMS administration best practices and advocate for the continuous improvement of user experience, including technical support and website redesigns.
- Onboard, train, and mentor incoming eLearning developers. Train team members on best practices for video development and software skills.
- Manage all translations work and project management of all development.

ELEARNING DEVELOPER

Hypertherm, Inc. | 2014-2018

Manage and develop all digital training assets for the Commercial Training Team, LMS administration, and global translations initiatives.

- Manage eLearning development, graphics, and animation creation.
- Manage course evaluations, test results, and participant and manager feedback on training effectiveness to make recommendations for future improvements.
- Lead all LMS administration, including identifying and cultivating relationships with vendor partners on the design, development, and implementation of current and future LMS features.

ANIMATOR/INSTRUCTIONAL DESIGNER

International Institute for Learning | 2012-2014

Manage instructional design and eLearning development of digital, asynchronous Project Management training modules.